

Ethelbert Children's Services

Job Description

Job Title: Domestic

Hours: Part – Time (Hours Negotiable)

Responsible to: Head of Housekeeping/Home Manager (Red Lodge)

General:

- The Post Holder (PH) will be an employee of Ethelbert Children's Services and shall at all times act in accordance with the best interests of the organisation.
- The PH will be expected to work at different homes and associated premises, in accordance with operational needs.
- Furthermore, the PH will maintain confidentiality at all times.

Description of Role:

- Dusting of all surfaces and washing paintwork on a regular basis.
- Thorough vacuuming of all carpets.
- Washing tiled/laminate flooring.
- Regular cleaning of kitchen areas with particular attention to ovens, microwaves and refrigerators.
- Daily thorough clean of all bathrooms and toilets.
- Regular cleaning of internal windows and framework.
- Polishing external brass work on doors and other associated fittings on a regular basis.
- Working with other domestic staff in accordance with their daily schedule.
- Other additional duties as specified in the current cleaning schedule

NB *This Job Description is produced to assist the PH to know his/her main duties. It may be amended from time to time, after consultation with the PH, with change to the level of responsibility appropriate to the position.*